

PPL Webcaster Licence Application Form

Licensing online rights can be a complicated process and there are many factors involved that can affect the type of licence you require and the extent of rights that PPL can offer. In order that we may understand your needs and respond to your application as efficiently and effectively as possible, please complete this questionnaire with as much detail as possible. All questions / fields must be completed in order for your application to be processed.

1. How would you describe your proposed Online Radio service?

A Personal Hobby A Commercial Enterprise A Community Project or Service
A School or University Service Other

Please provide a brief description of the service (musical policy/editorial interests/station objectives etc):

2. Are you currently involved with the broadcast of any other radio service(s)?

Yes No

If Yes please provide details of the other service(s):

3. Service Details.

Company / School / Organisation		<i>If this application is for a private and non-commercial service please leave this field blank.</i>
Company Registration Number		<i>If this application is for a non-commercial service, school or university please leave this field blank.</i>
Radio Station Name		<i>The name by which your service will be known to users.</i>
Website Address		<i>The website(s) from which your service can be accessed. If more than one, please list all sites.</i>
Contact Name		<i>The person responsible for the service to be named on the licence. This person must be over 18 years old.</i>
Position		<i>The contact person's job title.</i>
Address		<i>The registered address of the person or organisation responsible for the service. If there is an alternative address for day-to-day correspondence please indicate this as well.</i>
Telephone / Fax		<i>Numbers for the contact person.</i>
E-Mail		<i>E-Mail for the contact person.</i>

Date of First Broadcast		<i>If you have already begun broadcasting please put the date of your first transmission.</i>
Term of Licence		<i>Please indicate how long you intend to run the service. If this is not yet known put 'on going'.</i>
Broadcasting Times (GMT)		<i>The hours during which the service is available to users (e.g. Mon-Sun 4pm – 8pm). For schools and universities please also provide the academic term dates</i>
Please provide the name and address of your hosting and streaming provider.		<i>If you are not hosting via a third party please provide relevant details as to how the service is provided (e.g. through a limited access Intranet).</i>
How many simultaneous streams of your service can be provided?		<i>The maximum number of users that can connect to your service at any one time.</i>
Please estimate the peak number of streams for the service.		<i>The maximum number of users you would realistically expect for your most popular programming.</i>
Please estimate the total listener hours per day across all users.		<i>The combined length of all streams in an average day. For example, 10 different users listening for 30 minutes each equals 5 listener hours.</i>
Are you able to record the amount and length of all streams made?		<i>These are both important requirements of the licence. If you are unsure as to whether you can provide this information please check with your host provider as many will be able to provide these details as part of their service to you.</i>
Are you able to record the countries to which your service is streamed?		

4. Please indicate all revenue sources that will finance the service and provide an estimate as to the value of each during the first 12 months. If you are applying for a licence to cover a period of less than 12 months, please provide estimates for the term of the licence.

Private Finance	£ <input type="text"/>	Advertising	£ <input type="text"/>	Sponsorship	£ <input type="text"/>
Subscriptions	£ <input type="text"/>	Government Grants	£ <input type="text"/>	Charitable Grants	£ <input type="text"/>

Please provide details of any other revenue sources not listed above and an estimate of their value:

5. Please indicate the average make up of your programming. It is important that you are realistic as ultimately it could affect the type of licence you require.

Commercial Sound Recordings	%
Other Music Content (unsigned acts, live performances, library music)	%
Speech (DJ talk, chat, news, spoken features etc)	%
Advertising or Promotions	%
TOTAL	100%



6. ***Please give details of where you will be sourcing the commercial music to be played on the service (bought from stores / supplied by record companies / private collections of presenters etc).***

7. ***If Sound Recordings are to be copied and stored onto a Central Database (such as a server or PC) during any part of the broadcast process, please indicate the format of these digital copies (MP3, WMA, etc)***

8. ***Will any form of archived (previously broadcast) programming be available on your website? If so please give details as to how this content will be accessed by the user (e.g. as a linear programme that has to be listened to from beginning to end or by using a player that can 'skip' through parts of programmes to the desired point).***

Please note that this application form does not constitute any form of PPL approval or licence for your service and does not place PPL under any obligation to grant such approval or licence.

I certify that all of the above information is correct, that I am over 18 years old and able to enter into a legal contract to licence the use of Sound Recordings in the service and that I have read and agree with the attached Data Protection Notice.

Print Name:..... Signature:..... Date:.....

PLEASE RETURN COMPLETED APPLICATION FORM WITH SIGNATURE TO:

**Natalie Thomas
Radio Broadcasting Assistant
Rights Negotiation PPL
1 Upper James Street
London
W1F 9DE
T. 020 7534 1423
F. 020 7534 1367**



NOTES

Data Protection Notice

1. PPL will use the information given to it in this form and other information PPL may obtain about the applicant in connection with the grant, administration, enforcement of rights, fraud prevention, research, analysis and any dispute resolution that may arise in connection with this application and any subsequent licence that PPL may grant. PPL may disclose your information to its service providers, agents and other third parties in connection with these purposes.
2. PPL may share the applicant's information with organisations who are its business partners including other collecting societies. PPL may contact the applicant by mail, telephone, fax, mobile messaging or e-mail.
3. The applicant also consents to PPL transferring personal information to companies and organisations located outside the European Economic Area. The applicant should note that such countries may not offer the same level of protection for personal information as afforded to the individual in the European Economic Area. Details of the companies, organisations and countries involved can be provided on request.