**INTERGRAM**

CZECH REPUBLIC

**Should I be declaring to INTERGRAM?**

You should only declare sales data to INTERGRAM if you have mandated PPL to collect in Czech Republic.

**What can I declare?**

You can declare sales of physical/digital downloads (FORM A) and on demand streaming (FORM B) in the Czech Republic.

**What period does this cover?**

The period for which you need to declare for is from January 2024 to December 2024.

**Where can I find information regarding sales in this territory?**

Your distributors and retailers may be able to provide you with the sales figures for the specific territory.

The sales figures must be for Czech Republic only, not worldwide.

**Should the sales be in sterling or Euro?**

Please declare your sales in CZK, EUR, USD or GBP. Please make sure it is clear which currency you are declaring.

If you submit the income in foreign currency, Intergram will make this conversion according to the respective conversion rate.

**What information is required?**

Please complete:

* Form A if you are declaring physical/digital downloads
* Form B for on demand streaming.

Please provide breakdown at track level. If using excel document (due to size of file), please ensure the sum matches that of the signed word document.

Please note that Intergram will only accept forms that have been signed.